

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions for 14 and 21 February 2017

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Children's Social Care – Councillor Lewzey
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Education and Skills – Councillor Paffey
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Health and Sustainable Living – Councillor Shields
- Cabinet Member for Housing and Adult Care – Councillor Payne
- Cabinet Member for Transformation Projects – Councillor Hammond
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Townhill Park Regeneration Next Steps	21 February 2017	Leader's Portfolio
Children and Young People's Strategy 2017-2020	17 January 2017	Children's Social Care Portfolio
Development of an integrated prevention and early help offer for children aged 0-19 and their families	17 January 2017	Education and Skills Portfolio
Southampton Health and Wellbeing Strategy 2016-2025	15 March 2017 21 February 2017	Health and Sustainable Living Portfolio
Rough Sleeping Grant Funding	21 February 2017	Housing and Adult Care Portfolio
Corporate Revenue Financial Monitoring for the period to the end of December 2016	14 February 2017	Finance Portfolio
The Revised Medium Term Financial Strategy 2017/18 to 2020/21 Including the General Fund Revenue Budget	15 February 2017 14 February 2017	Finance Portfolio
* The General Fund and Housing Revenue Account Capital Programmes 2016/17 TO 2021/22	15 February 2017 14 February 2017	Finance Portfolio
Housing Revenue Account Budget Report and Business Plan	15 February 2017 14 February 2017	Finance Portfolio
Changes to Existing Revenue and Capital Budgets	21 February 2017	Finance Portfolio
Council Tax Reduction Scheme 2017-18	20 January 2017	Finance Portfolio
Grants consultation final report	23 March 2017	Leader's Portfolio

LEADER OF THE COUNCIL

Title	Townhill Park Regeneration Next Steps
Details	To consider the report of the Leader seeking approval for developments in the delivery of Phase 1 and subsequent phases including decanting and legal issues such as CPO, disposal and acquisition of land and other matters
Decision Maker	Cabinet
Decision Expected	21 February 2017
Date Added to the Plan	1 December 2016
Main Consultees	Officers in key Council Departments and relevant Cabinet Members
Consultation Method	E-mails, meetings
Head of Service	Service Director, Growth
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration Next Steps
Public Comments may be sent to	Comments to be made to Sue Jones before 20th December 2016
Slippage/Variations/Reason for Withdrawal	Item has slipped to 21st February 2017 to enable further consultation.
Updates	

CHILDREN'S SOCIAL CARE PORTFOLIO

Title	Children and Young People's Strategy 2017-2020
Details	To consider the joint report of the Cabinet Member for Children's Social Care and the Cabinet Member for Education and Skills seeking approval of the Children and Young People's Strategy 2017-2020.
Decision Maker	Cabinet
Decision Expected	17 January 2017
Date Added to the Plan	5 October 2016
Main Consultees	Key stakeholders including: CCG 0-19 Prevention and Early Intervention Board Health and Wellbeing Board
Consultation Method	Engagement with key stakeholders via meetings and correspondence. Engagement with children and young people via the Southampton Youth Forum.
Head of Service	Service Director, Children & Families
Author	Jo Cassey, Kim Drake, Gayle Fentiman jo.cassey@southampton.gov.uk, kim.drake@southampton.gov.uk, gayle.fentiman@southampton.gov.uk Tel: 023 8083 4899
Background Material Available	Children and Young People's Strategy 2016-2020
Public Comments may be sent to	strategy.unit@southampton.gov.uk Intelligence, Insight and Communications Team Southampton City Council Civic Centre Southampton SO14 7LY
Slippage/Variations/Reason for Withdrawal	
Updates	

COMMUNITIES, CULTURE AND LEISURE PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

EDUCATION AND SKILLS PORTFOLIO

Title

Development of an integrated prevention and early help offer for children aged 0-19 and their families

Details

To consider the report of the Cabinet Member for Education and Skills in consultation with the Cabinet Members for Health and Sustainable Living and Children's Social Care seeking the consideration of the options for achieving a more integrated offer of prevention and early help services for children 0-19 and their families and to give approval to progress with the preferred option, subject to appropriate consultation.

The aim of the 0-19 prevention and early help service offer is to bring together a range of health and local authority services to deliver a strengthened prevention and early help offer based around localities, schools and communities. By so doing, it is intended to provide families with a seamless journey of support (where they get the right information, the right help and the right challenge by the right person at the right time) that enables them to manage independently, thereby increasing family resilience, promoting the protective factors for children and young people and reducing the need to resort to expensive specialist or statutory intervention.

These services include a range of services some of which are delivered in house (Children's Centres and Families Matter) whilst others are commissioned through contracts (Public Health Nursing, Oral Health Promotion, Breastfeeding support and healthy settings promotion and awards).

The options for integrating this offer range from alignment and partnership working through to full integration of services under a single management structure and lead provider

Decision Maker

Cabinet

Decision Expected

17 January 2017

Date Added to the Plan

7 November 2016

Main Consultees

Council Management Team
Cabinet Members
Senior Leaders from Health, Social Care, Schools, Voluntary Sector

Democratic, Legal, Finance, Property, Procurement
Affected staff
Children and Families/Service Users
Schools

Consultation Method

Reports to Partnership Boards, formal staff consultation, public engagement events and presentation through school forums

Head of Service

Director Quality & Integration

Author

Phil Lovegrove

phil.lovegrove@southampton.gov.uk
Tel: 023 8029 6901

Background Material Available

Development of an integrated prevention and early help offer for children aged 0-19 and their families

Public Comments may be sent to

Donna Chapman
donna.chapman@southamptoncityccg.nhs.uk

Slippage/Variations/Reason for Withdrawal

This item has slipped to 17th January 2017 Cabinet to enable further time to consult with Legal Advisors within both the Council and Solent NHS Trust with regard to the preferred option.

Updates

ENVIRONMENT AND TRANSPORT PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

HEALTH AND SUSTAINABLE LIVING PORTFOLIO

Title	Southampton Health and Wellbeing Strategy 2016-2025
Details	To consider the report of the Cabinet Member for Health and Sustainable Living seeking the approval of the Health and Wellbeing Strategy 2016-2025
Decision Maker	Cabinet Council
Decision Expected	21 February 2017 15 March 2017
Date Added to the Plan	6 July 2016
Main Consultees	
Consultation Method	Initial engagement to inform strategy development- survey public workshops voluntary sector workshop face to face sessions Southampton City Council Task and Finish Groups
Head of Service	Service Director Intelligence, Insight & Communications
Author	Felicity Ridgway Policy Manager felicity.ridgway@southampton.gov.uk Tel: 023 8083 3310
Background Material Available	Southampton Health and Wellbeing Strategy 2016-2025
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This report has been delayed to September to enable wider engagement with health partners and more detailed analysis of feedback received. The Health and Wellbeing Strategy has been postponed to early 2017 to allow for further stakeholder engagement, and to align with the development of the Hampshire and Isle Of Wight

(H&IOW) Sustainability and Transformation Plan
(STP).

Updates

HOUSING AND ADULT CARE PORTFOLIO

Title	Rough Sleeping Grant Funding
Details	To consider the report of the Cabinet Member for Housing and Adult Care seeking approval to accept a grant from Department for Communities and Local Government.
Decision Maker	Cabinet
Decision Expected	21 February 2017
Date Added to the Plan	4 January 2017
Main Consultees	Legal, Finance and Democratic Services
Consultation Method	Working with voluntary sector organisations and City Clinical Commissioning Group
Head of Service	Interim Service Director, Housing, Adults & Communities
Author	Elizabeth Smith elizabeth.smith@southampton.gov.uk
Background Material Available	Rough Sleeping Grant Funding
Public Comments may be sent to	elizabeth.smith@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

FINANCE PORTFOLIO

Title	Corporate Revenue Financial Monitoring for the period to the end of December 2016
Details	To consider the report of the Cabinet Member for Finance summarising the General Fund and Housing Revenue Account revenue financial position for the authority for the six month period to the end of December 2016.
Decision Maker	Cabinet
Decision Expected	14 February 2017
Date Added to the Plan	4 January 2017
Main Consultees	Cabinet Members, CMT, Directors
Consultation Method	Briefings, Meetings & Emails
Head of Service	Service Director, Finance & Commercialisation
Author	Sue Poynter sue.poynter@southampton.gov.uk Tel: 023 8083 4153
Background Material Available	Corporate Revenue Financial Monitoring for the period to the end of December 2016
Public Comments may be sent to	Mel Creighton - Strategic Director - Finance & Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Revised Medium Term Financial Strategy 2017/18 to 2020/21 Including the General Fund Revenue Budget
Details	To consider the report of the Cabinet Member for Finance seeking approval for the revised Medium Term Finance Strategy 2017/18 to 2020/21 including the General Fund Revenue Budget.
Decision Maker	Cabinet Council
Decision Expected	14 February 2017 15 February 2017
Date Added to the Plan	4 January 2017
Main Consultees	Cabinet Members and relevant officers of the Council.
Consultation Method	Meetings and regular briefings.
Head of Service	Service Director, Finance & Commercialisation
Author	Sue Poynter sue.poynter@southampton.gov.uk Tel: 023 8083
Background Material Available	The Revised Medium Term Financial Strategy 2017/18 to 2020/21 Including the General Fund Revenue Budget
Public Comments may be sent to	Sue.poynter@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	* The General Fund and Housing Revenue Account Capital Programmes 2016/17 TO 2021/22
Details	To consider the report of the Cabinet Member for Finance seeking approval for the General Fund and Housing Revenue Account Capital Programme 2016/17 to 2021/22.
Decision Maker	Cabinet Council
Decision Expected	14 February 2017 15 February 2017
Date Added to the Plan	4 January 2017
Main Consultees	
Consultation Method	Meetings, briefings and emails.
Head of Service	Service Director, Finance & Commercialisation
Author	Sue Poynter, Madeleine Smith sue.poynter@southampton.gov.uk, madeleine.smith@southampton.gov.uk Tel: 023 8083,
Background Material Available	THE GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2020/21
Public Comments may be sent to	Alan.denford@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Housing Revenue Account Budget Report and Business Plan
Details	<p>To consider the report of the Cabinet Member for Housing and Adult Care seeking approval for the Housing Revenue Account (HRA) budget proposals and long term business plan to be recommended to the budget setting meeting on 15th February 2016 including:</p> <ul style="list-style-type: none"> - the proposed 2017/18 HRA revenue estimates, together with the proposed rent and service charge levels and - the 30 year long term HRA business plan covering both capital and revenue projections.
Decision Maker	Cabinet Council
Decision Expected	14 February 2017 15 February 2017
Date Added to the Plan	4 January 2017
Main Consultees	Officers from Legal, Finance, Property and Human Resources, tenants, the Council Management Team and relevant Cabinet Members.
Consultation Method	Emails and meetings
Head of Service	Interim Service Director, Housing, Adults & Communities
Author	Alan Denford alan.denford@southampton.gov.uk Tel: 023 8083 3159
Background Material Available	Housing Revenue Account Budget Report and Business Plan
Public Comments may be sent to	Alan.denford@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title

Changes to Existing Revenue and Capital Budgets

Details

To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker

Cabinet

Decision Expected

21 February 2017

Date Added to the Plan

6 July 2016

Main Consultees

Consultation Method

Head of Service

Service Director Intelligence, Insight & Communications

Author

Sue Poynter

sue.poynter@southampton.gov.uk
Tel: 023 8083 4153

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

TRANSFORMATION PROJECTS PORTFOLIO

CHIEF EXECUTIVE

**THERE ARE NO ITEMS ON THIS
OCCASION**

CHIEF OPERATIONS OFFICER

**THERE ARE NO ITEMS ON THIS
OCCASION**

CHIEF STRATEGY OFFICER

Title

Council Tax Reduction Scheme 2017-18

Details

The first Southampton Council Tax Reduction Scheme 2014 was agreed by the Council on 16 January 2013. Subsequently the Southampton Council Tax Reduction Scheme has been approved each year under delegated authority by the Chief Financial Officer, with the 2016-17 scheme approved on 18th January 2016.

This report recommends changes to that agreed scheme to implement subsequent legislative changes and to take account of the annual benefits uprating which come into effect in April 2017.

Decision Maker

Officer Decision Making

Decision Expected

20 January 2017

Date Added to the Plan

1 December 2016

Main Consultees

Officers in key departments and relevant Cabinet Members

Consultation Method

Meetings, circulation of draft report.

Head of Service

Service Director, Finance & Commercialisation

Author

Steve Olney

steve.olney@southampton.gov.uk

Background Material Available

Council Tax Reduction Scheme 2017-18

Public Comments may be sent to

steve.olney@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Grants consultation final report
Details	In October 2016 Cabinet proposed changes to funding routes for voluntary sector organisations. The proposals were consulted on between 2 December 2016 and 24 February 2017. This report considers the feedback from the consultation and makes recommendations for future funding routes.
Decision Maker	Officer Decision Making
Decision Expected	23 March 2017
Date Added to the Plan	4 January 2017
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Chief Strategy Officer
Author	Carole Binns carole.binns@southampton.gov.uk Tel: 023 8083 4785
Background Material Available	Grants consultation final report
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	CAB 16/17 17643